

KINGSMEAD
PARISH COUNCIL



4 Valley Lane, Cuddington, Northwich, Cheshire, CW8 2QD

PARISH COUNCIL VACANCY

Notice is hereby given that there are vacancies for TWO Parish Councillors to serve on Kingsmead Parish Council. The Parish Council is now seeking to co-opt new members to fill these vacancies.

Applications, in writing, are invited from any resident over 18 years old who is interested in serving on the Parish Council.

Application letters should explain how you are eligible and confirm that you are not disqualified to be a councillor (this should be done by completing the Kingsmead Co-option Application Form, which is available from the Clerk – see email details below). Application letters should also explain why you are interested in applying and what you can bring to the role of Parish Councillor.

Some topics that applicants might like to consider are shown below, but please note that applicants are not expected to be able to demonstrate all these competencies.

Experience, Skills, Knowledge and Ability:
We welcome people with a wide range of life skills and experience that reflect the local community and who will bring enthusiasm and commitment to the role as well as some of the following:
• Interest in local matters • Knowledge and understanding of local affairs and the local community • Ability and willingness to represent the Council and their community • Good interpersonal skills • Ability to communicate succinctly and clearly • Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff • Ability and willingness to work with the council's partners (e.g., voluntary groups, other parish councils, principal authority, charities) • Ability and willingness to undertake relevant training

Circumstances
• Ability and willingness to attend meetings of the council (or the meetings of other local authorities and local bodies) in the evening • Willingness to support and run events in the evening and at weekends • Flexible and committed to the Council • Enthusiastic

Please forward your application letter and completed co-option application form to the Parish Council Clerk before 5pm on Friday 10th July 2026.

Applications can be sent by post or by email.

The Council is looking to fill the casual vacancy by co-option at a meeting to be held on Monday 20th July 2026.

Meetings are held in Kingsmead school and start at 7.30pm. Candidates will be invited to introduce themselves to the Parish Council and to discuss their reasons for wanting to join.

Clerk to Kingsmead Parish Council E. clerk@kingsmeadpc.org.uk T. 07737 334504