KINGSMEAD
PARISH COUNCIL

MINUTES

Minutes of a meeting of Kingsmead Parish Council Parks and Environment Committee held on Monday 12th October 2026

Present: Cllr B Boylan, Cllr Herring (Chair), Cllr Reed, Cllr Swift
Also present: Mrs W Maddock (Clerk & RFO)

The meeting started at 8.00pm

115	**Apologies** There were no apologies received before the meeting.
116	**Declarations of Interest** No declarations of interest were made.
117	**Public Forum** There were no members of public present.
118	**Maintenance & Landscaping**
118.1	To receive updates from Countrywide and to approve any actions as appropriate. ***Noted*** – the report received from Countrywide, which was discussed. Members commented there were no areas of concern with the contract and that they were pleased with the way hedge cutting is progressing. This was supported by several positive comments received from residents about the hedge cutting. **Resolved** – to instruct Countrywide to change the bedding plants asap, to confirm that the edging off can start on Regency Way and to once again request that team members do not use mobile phones whilst working.
118.2	To consider the following tree and maintenance works: a) Maintenance of a buffer zone behind 4-6 Stapeley Close and removal of self-seeded trees from the adjacent woodland area. **Resolved** – to approve a quote from Caddis at a cost of £850 (plus VAT) for the above works. b) Removal of ditch spoils from the wildlife corridor on Stretton Walk. **Resolved** – to recommend to Full Council that a contingency is made in next year's budget to complete the above works in early Autumn at a cost of £7850 (plus VAT). c) Additional flailing of the wildlife corridor at Stretton Walk when required. **Resolved** – to recommend to Full Council that the "Ponds and Maintenance" contract is updated with an addendum allowing this work to be completed when required at a cost of £690 (plus VAT) per instance.
118.3	To approve Cllr Herring attending a tree survey and inspection course, following approval in principle being given at the last meeting. **Resolved** – to approve the training for Cllr Herring at a cost of £185.25 (plus VAT).
118.4	To consider a quote from Northwich Town Council to carry out remedial works to the bridges and jetty. **Resolved** – to approve a quote from NTC to carry out various remedial works at a cost of £4340 (plus VAT).
118.5	To approve a letter to be sent to residents of Wheelock Close regarding land at the rear of No.1 Wheelock Close. **Resolved** – to approve the letter as presented by the clerk, which will be delivered to the relevant residents no later than Friday 16th October.
119	**Play Areas**
119.1	To review the latest play inspection reports. ***Noted*** – Inspections are being regularly undertaken at all play areas, with the play inspector's quarterly visit being completed at the end of September. This highlighted a number of areas of concern that should be addressed quickly and a list of remedial works are listed at item 119.3 for consideration.

119.2	To receive an update about routine remedial tasks being actioned by KPC members. ***Noted*** – that the routine remedial tasks are being undertaken where appropriate, although there are some outstanding issues which need additional information or purchases to be made before they can be completed. The clerk will action these and provide relevant updates to the members involved in the works.		
119.3	To consider a quote for refurbishment of play equipment. **Resolved** – to approve a quote from Groundwork & Leisure Services to provide urgent remedial works across several play areas at a cost of £1550 (plus VAT).		
119.4	To consider quotes received to replace safety surfacing within the play areas, and to agree a 3 to 5-year plan. **Resolved** – to recommend to Full Council that Groundwork & Leisure Services be selected to provide new safety surfacing at the Dukes Way 2, Kingslawn and Kensington Way play areas.		
120	**AOB** Items to be placed on the agenda for the next meeting. • Remembrance Day		
121	**Next Meetings**	Kingsmead Parish Council	Monday 19th October at 7.30pm in Kingsmead School
		Parks and Environment Committee	Monday 9th November at 7.30pm in Kingsmead School

The meeting closed at 9.07pm.