KINGSMEAD
PARISH COUNCIL

MINUTES

Minutes of a meeting of Kingsmead Parish Council Parks and Environment Committee held on Monday 7th September 2026

Present: Cllr B Boylan, Cllr Logan, Cllr Reed (Chair), Cllr Swift
Also present: Mrs W Maddock (Clerk & RFO)

The meeting started at 7.32pm

080	**Apologies** Cllr Herring (medical)
081	**Declarations of Interest** There were no declarations of interest made.
082	**Public Forum** One member of public attended the meeting to discuss concerns about the possibility of wildfires around the estate, and in particular their potential impact on the ancient woodland of Poors Wood. The councillors thanked the member of public for the information provided and noted that the item was to be discussed later on the agenda.
083	**Maintenance & Landscaping**
083.1	To receive updates from Countrywide and to approve any actions as appropriate. ***Noted*** – the reports received detailing both the routine works and ad-hoc grounds maintenance completed over the summer. It was agreed that the estate was generally being well maintained and the team were to be congratulated on keeping the clock tower flower beds watered during the very hot weather, which has resulted in a good display.
083.2	To consider the following tree works: a) Removal of "buckthorn" from Burwardsley Way. **Resolved** – to approve a plan of action from Caddis to eradicate the "buckthorn" at a cost of £680 plus VAT. b) Cutting back overhanging trees alongside 1 Bishopsgate Drive. **Resolved** – to approve a crown reduction by Caddis on the residents side of the boundary at a cost of £550 plus VAT. c) Cutting back overhanging trees from foot and cycle paths in the following locations: a. Alongside Kensington park b. Alongside and opposite Coronet pond c. Between Kingfisher roundabout and Monarch Drive **Resolved** – to approve crown lifting trees in the listed areas at a total cost of £410 plus VAT.
083.3	To retrospectively approve the decision made by Cllr Swift, Cllr Herring and the Clerk for the water levels to be raised a second time in Coronet pond – as per resolution 2026/07/13 – 061.3(b). **Resolved** – to approve the action taken by the councillors and the clerk to maintain good water levels in the pond, which would protect the pond wildlife.
083.4	To consider the following requests regarding benches in St Georges field a) That remedial work be allowed around the bench in the top right-hand corner, to minimise grass erosion and to fill in a number of holes. **Resolved** – to approve a quote from Countrywide to install grass grids around 2x benches at a cost of £600 plus VAT. b) That the bench recently installed in the orchard area be relocated to the main field. **Resolved** – to keep the bench sited next to the orchard area.
083.5	To consider any actions regarding a tree stump on the corner of Shavington Way. **Resolved** – to not carry out any further works and to leave the stump as a wildlife habitat.
083.6	To consider quotes from Northwich Town Council for the following works:

	a) Remedial works to the bridges and jetty. **Resolved** – to defer any decision to the next meeting pending a revised quote being received. b) Supply and installation of signs in Kensington Way park. **Resolved** – to approve a quote for the signs at a cots of £355 plus VAT.		
083.7	To approve a quote from Feeney Woodlands for a tree survey. **Resolved** – to approve a re-inspection of trees at a cost of £1050 plus VAT.		
083.8	To consider sending a second participant on a "Tree Survey & Inspection" course. **Resolved** – to defer a decision about sending another councillor on this course pending feedback form Cllr Swift who will be undertaking the training on 23rd Sept.		
083.9	To note concerns raised about possible wildfire risks around Kingsmead. **Resolved** – to review how other parish councils are dealing with this issue and to consider what type of measured response KPC might want to take.		
084	**Play Areas**		
084.1	To review the latest play inspection reports and to consider any remedial actions required. **Resolved** – following a review of the remedial actions required, it was agreed that minor works would be tackled by a working group of councillors.		
084.2	To consider a plan to replace safety surfacing within the play areas. **Resolved** – following a review of two quotes received, it was provisionally agreed that the priority for replacement surfacing should be Kingslawn, Dukes Way 1 and Kensington Way play areas. A third quote is to be obtained before a final decision is made about which supplier to use.		
085	**AOB** Items to be placed on the agenda for the next meeting. There were no items requested for the next meeting.		
086	**Next Meetings**	Kingsmead Parish Council	Monday 21st September at 7.30pm in Kingsmead School
		Finance Committee	Monday 5th October at 7.30pm in Kingsmead School
		Parks and Environment Committee	Monday 12th October at 7.30pm in Kingsmead School

The meeting ended at 8.26pm.